



## **Talawanda High School Head Varsity Coach - Girls Basketball**

Apply by sending a letter of interest, resume and references to:

Jake Richardson  
Athletic Director  
Talawanda High School  
richardsonj@talawanda.org

### **Qualifications**

- Head or Assistant Coaching at the high school or collegiate level is preferred.
- Must be able to pass a background check and obtain all required certifications to possess a valid Pupil Activity Permit
  - Sudden Cardiac Arrest (Lindsey's Law)
  - CPR & First Aid
  - Concussion Safety
  - NFHS Fundamentals of Coaching

### **General Description**

- Reports to the Athletic Director and Building Principal
- Coordinates all aspects of the assigned sport and works cooperatively with all personnel by performing the following duties.

### **Duties and Responsibilities (other duties may be assigned)**

- Organizes, administers and coaches the team and enforces all rules of the Athletic Department, League of Affiliation and OHSA.
- Works cooperatively with administrators, athletic director and coaches to carry out the athletic program.
- Coordinates coaching methods and assigned duties with the assistant coaches.
- Assists the athletic director with evaluating the performance of assistant coaches.
- Works closely with the athletic director in scheduling games and plans and develops a regular program of practice in season.
- Oversees the safety conditions of the facility or area in which assigned sport is conducted at all times that students are present.
- Maintains accurate statistics, records and results of the season.
- Enforces discipline and sportsmanlike behavior at all times.
- Attends state required meetings.
- Accompanies and supervises the team to and from all contests, attends all practices and meetings.
- Assumes responsibility for all groups of athletes until they are dressed and have left the building.
- Assumes responsibility for cleanliness, team behavior and overall conditions of locker rooms, training room and equipment room during the sport season.
- Inventories equipment and uniforms and recommends purchase of equipment, supplies and uniforms to the athletic director.
- Performs other sport specific responsibilities as assigned by the athletic director.